



No.1(18)JAPAN-II-2026

Islamabad, the 26th March , 2026

OFFICE MEMORANDUM

SUBJECT: ADMINISTRATION AND MANAGEMENT OF WATER SUPPLY SERVICES (B).

The undersigned is directed to refer to the subject and state that the Japan International Cooperation Agency has offered fully funded **one seat** for the subject training course scheduled to be held **w.e.f July 26, 2026 to August 08, 2026 in Japan**. All concerned Ministries / Divisions / Departments are requested to send nominations of suitable officers following the criteria to the undersigned by **13-05-2026**. The application form shall be accompanied with three (3) copies of prescribed JICA forms, CNIC, FTC Performa, undertaking, surety bond, Passport, English score sheet and Inspection Report as advised in the G.I. Booklet uploaded on EAD's website.

Course Objective:

The program is formulated in order to enhance the capacities of the administration officers of water supply services.

Eligibility Criteria: -

The applicant should:

- Be Executive / Senior Administrative officer, in charge of water services, responsible for administration and management of water services or water supply utilities.
- Be university graduates or equivalent.
- Have over 10 years' experience in the above-mentioned field.
- Have command of spoken and written English.
- Women are encouraged to apply for this training program.

2. New prescribed JICA's Application forms along and specimen of surety bond, undertaking and FTC Performa can be downloaded from EAD's website www.ead.gov.pk under "Foreign Trainings" link in "Forms" ad also available on JICA's website www.jica.go.jp/pakistan/english/index.html.

3. In case of selection of the officer the concerned Ministries/Division/Department are requested to ensure timely relieving of the officer along with NoC. Furthermore, the concerned officer may be directed to submit **Post-Visit Training Report** to this Ministry on priority basis.

Muhammad Khurram Agha
Secretary of Interior
Ministry of Interior, R-Block, Pak Secretariat,
Islamabad

Chairman Chairman
Chairman
Planning and Development Board Government of Punjab Lahore,

Chairman Board
Chairman
Planning and Development Board Government of Sindh Karachi,

Additional Chief Secretary
Additional Chief Secretary Planning and Development Department Govt of KP Peshawar

Additional Chief Secretary
Planning and Development Department Govt of Balochistan Quetta,

Additional Chief Secretary
Government of Gilgit Baltistan
Planning and Development Department,
Gigit

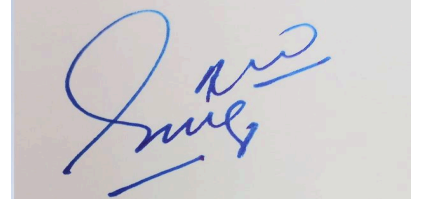
Additional Chief Secretary
Planning and Development Department AJK,

Copy for information to:-

- 1- Chairman Capital Development Authority, Islamabad, CDA,
- 2- Secretary Public Health Engineering Department, Secretary, Public Health Engineering Department Government of Khyber Pakhtunkhwa, Peshawar
- 3- Ghufraan Ahmed, Managing Director, WASA Rawalpindi,
- 4- Managing Director WASA Lahore, Lahore, WASA Lahore,
- 5- Managing Director Faisalabad WASA, Faisalabad, WASA Faisalabad,
- 6- M D M D, Managing Director, Water and Sanitation Authority WASA, Government of Punjab Faisalabad

7- Akhtar Saeed, Joint Secretary Training, ESTAB, Islamabad

8- Muhammad Aslam Khan, Computer Operator, EAD, Islamabad



Muhammad Ishtiaq Akbar
SO (Japan-II)

Muhammad Aslam Khan
Computer Operator
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